

Longdon Queenhill & Holdfast Parish Council

NOTICE OF THE PARISH COUNCIL GENERAL MEETING TO BE HELD ON MONDAY NOVEMBER 5TH 2018 IN LONGDON VILLAGE HALL AT 7.30PM

Residents are invited to give their views and questions on issues on the agenda or raise issues for future consideration.

AGENDA

1. Apologies: *To receive apologies and to approve reasons for absence.*

2. Declarations of Interest:

- a) Register of Interests:** Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests** in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests** in items on the agenda and their nature.
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011)** are to be with the clerk at least four clear days prior to a meeting.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

3. 4 Year Dispensations

To understand the 4 year Dispensation rule and its limitations.

4. Dispensation Request

To consider a written request from Cllr Beswick for the council to grant a dispensation to enable her to participate (but not vote) in any discussions regarding the village hall. Cllr Beswick is a trustee of the village hall.

5. Minutes

To consider for adoption the minutes of the last meeting of the council October 22nd 2018 (previously circulated).

6. Progress Reports and Matters Arising

To review progress on matters arising from meetings of September 3rd 2018 and October 22nd 2018.

Item	Owner	Meeting Date
<i>Air pollution The Rampings</i>	Clerk - See Agenda Item 15	03/09/2018
<i>Blocked ditches</i>	Cllr Unwin	03/09/2018
<i>SWDP and Open Space Assessment</i>	Cllrs Mansbridge, Unwin and Beswick	03/09/2018
<i>Play equipment installation</i>	Clerk	03/09/2018
<i>VAS battery</i>	Clerk	03/09/2018
<i>Transfer of Parish Council Website</i>	Clerk	03/09/2018
<i>Village Hall car park</i>	Council	22/10/2018
<i>Future of Village Hall management</i>	Council - See Agenda Item 11	22/10/2018

7. Planning

a) To consider a response to the following and any late submitted applications.

Application Number	At	Details
18/01456/HP	Long Covert Farm, Holdfast	Replacement of existing lean to extension to rear of property with new flat roof extension and formation of new first floor extension to front elevation of existing detached dwelling

b) Decisions notified

8. Correspondence

To review correspondence (previously circulated) and to consider responses to outstanding items (*).

FROM		SUBJECT	Date of Event/Deadline
MHDC		Showcase of Services for Older People Event 2018	09/10/2018
MHDC		Heartstart Training	22/10/2018
WCC		Bus Scrutiny Survey	22/10/2018
WCC		SWDP Review - Briefing Session	06/11/2018
WCC	*	Invitation to Libraries member Briefing	14/11/2018
CALC	*	Worcestershire CALC AGM	14/11/2018
MHDC		Enviro Week Photo Contest	19/11/2018
MHDC		Protect Your Farm, Protect Yourself	22/11/2018
CALC	*	Community Engagement Workshop	27/11/2018
NALC		NALC Spring Conference	11/02/2019
NFP		Bid Writing Workshops	multiple
CALC		Updates	
NALC		Chief executive's bulletins	
WCC		Worcestershire Roads & Roadworks Reports	
Police		Upton Parish Newsletters	

9. Finance

(a) To consider payment of invoices presented.

(b) To consider a request from the Website manager to submit half yearly invoices.

10. Finance Working Group Update

(a) To consider the recommendation to renew the subscription to the magazine Clerks and Councils Direct to include 2 additional copies.

(b) To consider the recommendation to proceed with becoming the Village Hall Trustee.

(c) To consider the recommendation to use £100 of Section 137 grant money for food hampers.

11. Future of Village Hall Management

To consider next steps dependent on outcome of Agenda item 10(b).

12. Website

To consider the next steps to improve the council website including deciding which websites to use.

13. Councillor Emails

To understand the process of accessing and using the Councillor e-mail addresses.

14. Phone Box

To consider the future use of the phone box.

15. Air Pollution The Rampings

To consider draft letter and agree the recipients.

16. Domesday Book

To consider sending the Council's copy of the Domesday Book to the regional archive centre (The Hive in Worcester).

17. Any other matters to report or for future consideration

18. Date of next meeting

Confirm the date of the next meeting which is scheduled for January 7th 2019.

Sarah Hart, Clerk to the Parish Council